

**SUPERIOR DISTRICT LIBRARY
BOARD OF TRUSTEES REGULAR BOARD MEETING**

Location: Brevort Township Community Library

Date: September 25, 2023

Call to Order:

The meeting was called to order at 3:00 p.m. by Board President, Karen McClenny.

Roll Call:

Present: President Karen McClenny, Secretary Tim McConkey, Trustee Daryl Orr, Trustee Jan Reelitz, and Treasurer Cris Roll. Vice-President Sheila Bergdoll absent, excused. Also present: Lisa Waskin, SDL Director; and Suzette Olson, HR, and Financial Manager for SDL; Trudy Olsen, Manager at Brevort Township Community Library; and, Jane French, Manager at the Les Cheneaux Community Library.

Public Comments on Agenda Items: None

Discussion/Acceptance of Agenda:

Motion for approval of the agenda made by Trustee McConkey, seconded by Trustee Roll.

Discussion: None.

Motion passed unanimously.

Presentation From Jeff Anderson of Michigan CLASS Investment Pool – Mr. Anderson presented information to the board, and answered board member questions, about a investment pool that has been around since 1991 for government organizations according to the Urban cooperation Act of 1967, and compliant with PA 20 for investment services. It has approximately 750 participants including 73 counties, 100+ schools, 36+ libraries, and 5 library cooperatives.

Business Items:

Approval of Minutes from the August 28, 2023, Regular Board Meeting -

Motion for approval of the Minutes from the August 28, 2023, Regular Board Meeting was made by Trustee Reelitz and seconded by Trustee Orr.

Discussion: None

Motion approved unanimously.

Financial Reports from August 2023:

Motion by Trustee Reelitz to accept the August 2023, Financial Reports. Seconded by Trustee McConkey.

Discussion: None

Motion passed unanimously.

Payment of Bills:

Following a review of the expenses, the motion was made by Trustee Roll and seconded by Trustee Orr to approve payment of the bills as presented.

Discussion: None

Motion passed unanimously.

Information Items:

A. Library Director's Report:

1. **UPRLC Conference Follow Up** – Director Waskin shared information from the survey results following the UPRLC Conference which was held in Sault Ste Marie on September 13-14. The conference scored an overall average of 4.4 out of 5 for the whole conference. People especially liked the keynote speakers, the food, the venue, the variety of programs, and being able to network with colleagues from downstate as well as from the UP.
 2. **Drummond Island Building Project** – Director Waskin recently communicated with a family who donated in memory of their late wife/daughter/mother to the Drummond Island Library. The family is interested in assisting in more fundraising, helping with communications between SDL and the Drummond Island Township Board and in naming the addition after their family member, Adele Gagliardi.
 3. **Michigan Class Investment Pool** – The board discussed the presentation by Jeff Anderson earlier in the meeting and felt that they would like to move forward with Michigan Class and invest \$100,000 in the pool.
 4. **MLA Conference Awards Banquet** – Director Waskin shared that she had nominated two people for MLA Awards this year. One was for the Heart of a Champion, which is for a community volunteer. She nominated Jim Bolton for his work on the Pickford Community Library project, and he was selected as this year's winner. She also nominated Dickinson County Library Director, Megan Buck, for the Librarian of the Year Award, which was also successful. The Awards Banquet will be held at the Conference Center in Kalamazoo on Wednesday, October 18th from 7pm-9pm.
 5. **Upcoming Audit** – Anderson/Tackman will be conducting this year's audit of the library district funds the week of October 10-13.
 6. **Board Meeting Dates and Times** – Director Waskin asked the board if the Monday meetings at 3pm were working for everyone, and they agreed that they would like to continue with those days and times for next year. Director Waskin will send out a request to the Managers on what month they would like to host the meeting next year.
- B. **Treasurer's Report:** Treasurer Roll shared that she had looked over the bills and signed the monthly checks.
- C. **Board President Comments:** President McClenny thanked Manager Trudy Olsen for hosting the board meeting and for the delicious snacks, and especially the bottle of water.
- D. **Committee Reports:** Director Evaluation Committee made up of Jan Reelitz, Karen McClenny, and Suzette Olson, met on September 13th at the Bayliss Public Library. They approved an evaluation document and will be sending these out to all the Board members, Director Waskin, and all the Managers in October to complete by November 3, 2023. The results will be shared with Director Waskin and discussed at the November Board meeting.
- E. **Communications - None**

Action Items:

Unfinished Business:

None

New Business:

Discussion/Approval of the Michigan Class Investment Resolution– A motion was made by Trustee Roll and seconded by Trustee Reelitz to approve investing \$100,000 in the Michigan Class Local Government Investment Pool. The funds would be placed in one account and signers would be President Karen McClenny and Treasurer Cris Roll.

Discussion: None

Motion passed unanimously.

Trustees' Comments: None

Public Comments on Other Matters: LCCL Manager, Jane French, shared that they had a record number of program attendance this year of 1,800 people. Upcoming they have a Veteran's Day Open House, a Halloween Book Give Away, and they have been allowed to offer the Great Courses Classes for free.

Director Waskin thanked the board for their support of the conference and of her involvement statewide, and that it has resulted in bringing more attention to the UP libraries, which was seen at this year's UPRLC conference attendance, that MLA hosted an event at Les Cheneaux, and that State Library personnel have been coming to the UP more to see the libraries. Directors Dillon Geshel, Andrea Ingmire, Megan Buck, and Lisa Waskin were all now involved in statewide committees and boards and were actually able to get elected to various roles around the state, including Director Buck being appointed by the Governor to the Library of Michigan Board. Manager Jane French stated that she has seen a huge difference over the past 15 years since she started of the level of attention by downstate libraries and organizations as well since Director Waskin came.

Adjournment:

Motion made by Trustee McConkey and seconded by Trustee Orr to adjourn the meeting.

Motion passed unanimously. The meeting adjourned at 4:25 p.m.

*Next meeting will be on Monday, October 23rd at 3pm at the Les Cheneaux Community Library.

Respectfully Submitted

Lisa Waskin

Lisa Waskin, District Director, Superior District Library