

**SUPERIOR DISTRICT LIBRARY  
BOARD OF TRUSTEES REGULAR BOARD MEETING**

**Location:** Pickford Community Library

**Date:** November 19, 2025

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**Call to Order:**

The meeting was called to order at 3:06 p.m. by Board President, Karen McClenney.

**Roll Call:**

Present: Secretary Tim McConkey, Trustee Daryl Orr, Treasurer Cris Roll, President Karen McClenney, and Vice-president Sheila Bergdoll. Trustee Jan Reelitz was absent, excused. Also present: Lisa Waskin, SDL Director; Suzette Olson, SDL HR/Finance Manager; and, Emily Hyde, Manager for the Pickford Community Library.

**Public Comments on Agenda Items:** None

**Discussion/Acceptance of Agenda:**

Motion for approval of the amended agenda made by Treasurer Roll, seconded by Vice President Bergdoll.

Discussion: None.

Motion passed unanimously.

**Business Items:**

**Approval of the Minutes from the Regular Board Meeting on October 22, 2025—**

A motion was made by Secretary McConkey and seconded by Trustee Orr for the approval of the minutes from the Regular Board Meeting on October 22, 2025.

Discussion: None

Motion passed unanimously.

**Financial Reports from October 2025:**

Motion by Secretary McConkey and seconded by Treasurer Roll to accept the Financial Reports October 2025.

Discussion: None

Motion passed unanimously.

**Payment of the Bills for October 2025:**

Following a review of the expenses for October 2025, the motion was made by Vice-President Bergdoll and seconded by Trustee Orr to approve payment of the bills as presented.

Discussion: It was mentioned that there was a bill to have the Bayliss Public Library re-keyed after a staff member lost their set of keys to the building. The staff member has reimbursed the library for the cost of having this done, as per the policy.

Motion passed unanimously.

**Information Items:**

- A. Library Director's Report:**
  - 1. Meeting Location and Dates for 2026 – Managers all approved the proposed dates
  - 2. Board Dinner in December – Held at 2pm on December 17<sup>th</sup> prior to the board meeting at the Administrative Building
  - 3. Director Evaluation – Will do this in April 2026
- B. Treasurer's Report:** Treasurer Roll shared that she had looked over the bills and signed the monthly checks along with the Check Signing Team.
- C. Board President Report –**
  - 1. Committee Appointments for 2026 – Committee Appointments will stay the same (see attached)
  - 2. Officer Slate for 2026 – slate of officers will remain the same for 2026 (see attached)
  - 3. President McClenny also shared that she would be gone for the next three meetings for health reasons.
- D. Committee Reports – None**
- E. Communications:** Director Waskin shared that the Bayliss Public Library received notification that they would be getting a \$10,000 donation from the Carnegie Foundation because they had been a Carnegie Library. The plan is to install two private meeting “pods” for patrons to hold meetings in at the library.

**Action Items:**

- A. Unfinished Business:** None
- B. New Business:**
  - 1. Discussion/Approval of the Regular Board Meeting Dates and Locations for 2026 – A motion was made by Treasurer Roll to approve the Proposed Meeting dates and locations for 2026 (see attached). Motion was seconded by Secretary McConkey. Discussion: None  
Motion approved unanimously.

**Trustees' Comments:** The board thanked Emily for hosting the meeting at Pickford and for the delicious snacks.

**Public Comments on Other Matters:** Manager Emily Hyde shared that her Oodles and Noodles program was doing very well. She had split the group into tweens and teens, which had led to more older kids participating.

**Adjournment:** Motion made by Treasurer Roll and seconded by Secretary McConkey to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 3:33pm.

\*Next meeting will be held on Wednesday, December 17, 2025, at 3:00pm at the Administration Building located at 110 Dawson Street, Sault Ste. Marie. Meeting will be preceded by the Board Dinner at 2:00pm in the same location.

Respectfully Submitted

*Lisa Waskin*

Lisa Waskin, District Director, Superior District Library