

**SUPERIOR DISTRICT LIBRARY  
BOARD OF TRUSTEES REGULAR BOARD MEETING**

**Location:** SDL Administrative Building

**Date:** February 26, 2025

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**Call to Order:**

The meeting was called to order at 3:00 p.m. by Board Vice-President, Sheila Bergdoll.

**Roll Call:**

Present: Secretary Tim McConkey, Trustee Daryl Orr, Treasurer Cris Roll, Vice-president Sheila Bergdoll, and Trustee Jan Reelitz. President Karen McClenny was absent, excused. Also present: Lisa Waskin, SDL Director; Suzette Olson, HR, and Financial Manager for SDL; Jane French, Les Cheneaux Community Library Manager, Adeline Snyder, HR/Finance Assistant, and Meredith Sommers, Manager of the Bayliss Public Library.

**Public Comments on Agenda Items:** None

**Discussion/Acceptance of Agenda:**

Motion for approval of the agenda made by Treasurer Roll, seconded by Trustee Reelitz.

Discussion: None.

Motion passed unanimously.

**Business Items:**

**Approval of the Minutes from the Regular Board Meeting on January 22, 2025–**

A motion was made by Trustee Orr for the approval of the minutes from the Regular Board Meeting on January 22, 2025. Motion was seconded by Treasurer Roll.

Discussion: None

Motion passed unanimously.

**Financial Reports from January 2025:**

Motion by Secretary McConkey to accept the January 2025, Financial Reports. Seconded by Trustee Orr.

Discussion: None

Motion passed unanimously.

**Payment of the Bills:**

Following a review of the expenses for January 2025, the motion was made by Trustee Reelitz and seconded by Secretary McConkey to approve payment of the bills as presented.

Discussion: None

Motion passed unanimously.

**Information Items:**

**A. Library Director's Report:**

1. Drummond Island Building Project – Director Waskin reported that she met with the team from the firm c2ae, along with the Drummond Island Township Supervisor, major donors for the project, and Board member Daryl Orr to discuss

the project. Everyone was very positive and excited about the possibilities with the new addition to the library.

2. **Minimum Wage Increase and Sick Time Changes** – Current legislation was put into effect this past year to increase the minimum wage from \$10.65 to \$12.48 per hour. In addition, employers are required to give all employees paid sick time at a rate of one hour earned for every 30 hours worked. Currently, SDL offers paid sick time off to all employees except for the subs. The new legislation would require a tracking system with a cap of 72 hours to be earned. The deadline for this to take effect is February 21, 2025. With the guidelines staying in effect, we now need to approve the policy language.
  3. **Current State of Affairs regarding IMLS Funding** – This month saw the EO from the Trump Administration cutting funds for IMLS, which directly affects the Library of Michigan, as well as all State Libraries across the country. There are several actions taking place, but it will not be known until right before the end of the fiscal year for the Library of Michigan on September 30<sup>th</sup> if funding will be put in place to keep all programs in place.
  4. **Advocacy Day in Lansing April 30<sup>th</sup>** – Jane and I will be traveling down to Lansing again this year to attend MLA's Advocacy Day in Lansing. The focus for funding is going to be trying to convince legislators to approve a \$5million increase to cover the money lost from the Federal IMLS funding.
- B. **Treasurer's Report:** Treasurer Roll shared that she had looked over the bills and signed the monthly checks.
- C. **Board President Report** – None
- D. **Committee Reports** - None
- E. **Communications: Letter** from the City of Sault Ste Marie granting permission for the Block Party Street Closure

#### **Action Items:**

**Unfinished Business:** None

#### **New Business:**

**Discussion/Approval of Policy Change for Minimum Wage Increase for All Staff Currently Being Paid Less Than the Minimum Wage According to the New Minimum Wage Amount of \$12.48 to Take Effect for the February 16, 2025 Payroll Legislation** – A motion was made by Trustee Orr to approve a Policy Change for the Minimum Wage Increase for All Staff Currently Being Paid Less Than the Minimum Wage According to the New Minimum Wage Amount of \$12.48 to Take Effect for the February 16, 2025 Payroll. Motion was seconded by Secretary McConkey.

Discussion: None

Motion passed unanimously.

**Discussion/Approval of the Policy Change for the Earned Sick Time Act for All Staff to Take Effect for the February 16, 2025, Payroll** – Trustee Reelitz made a motion to approve the

Policy Change for the Earned Sick Time Act for All Staff to Take Effect for the February 16, 2025, Payroll. Motion was seconded by Secretary McConkey

Discussion: None

Motion passed unanimously.

**Discussion/Approval of Slate of Officers for 2025** – The Officers on the slate are: President Candidate Karen McClenny; Vice President Candidate Sheila Bergdoll; Secretary Candidate Tim McConkey; and Treasurer Candidate Cris Roll.

A motion was made by Secretary Roll and seconded by Trustee Orr to Approve the Slate of Officers for 2025.

Discussion: None

Motion passed unanimously.

**Trustees' Comments:** None

**Public Comments on Other Matters:** Manager Jane French shared upcoming programs for Les Cheneaux Community Library, including a series of music events throughout the summer.

**Adjournment: Motion** made by Treasurer Roll and seconded by Secretary McConkey to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 3:41 p.m.

\*Next meeting will be held on Wednesday, May 28, 2025, at 3:00pm at the Mollie R. Kahl Community Library, located at 11185 W. Second St., Rudyard, MI

Respectfully Submitted

*Lisa Waskin*

Lisa Waskin, District Director, Superior District Library